

**AN ADULT MUST BE PRESENT WHEN THE BUS DROPS A KINDERGARTEN  
OR READINESS KINDERGARTEN STUDENT OFF**

**In the event that no one is at the stop to greet your child, the following procedure will take place:**

- The bus driver will keep the student on board, alert the transportation department and wait for instruction.
- The transportation department will attempt to make contact with the parent or designated greeter. If the attempt is unsuccessful, the driver will be instructed to deliver the student back to school at the end of the route.
- Please keep in mind that this process causes the remaining students on board to be delivered to their waiting parents later than expected. The transportation department understands that situations arise, but we cannot keep remaining students waiting while making repeated attempts to contact parent(s) or designated greeters.
- Please be advised that if a parent needs to be contacted more than twice, the student will lose the privilege of transportation and the parent will be responsible for all transportation to and from school until a resolution can be found.

We want to assure all parents that we value the trust you have given us to care for your precious cargo. With the uncertain times we are living in the transportation staff is committed to providing our students with the safest yet fun bus ride they are used to having. Please do not hesitate to reach out to us if ever there are concerns or you just want to thank us for making your child smile!

The Transportation Department thanks you in advance for your patience as we work with you during the COVID 19 pandemic. It is our goal to keep all students and staff safe. We are in this together!

# Comstock Park Public Schools Transportation



## 2020-2021 PARENT INFORMATION

You are encouraged to contact the Transportation Department (616) 254-5050 or email us at [mfortier@cppschoools.com](mailto:mfortier@cppschoools.com) or [mnunez@cppschoools.com](mailto:mnunez@cppschoools.com). For your busing information, updates, or changes in your students busing needs. We are available Monday-Friday 6:00 a.m. -4:30 p.m. to assist you.

Should an emergency situation arise, call the school office or the transportation office. The transportation office has direct contact with the drivers while the students are being transported.



Please be aware of the district's transportation procedure that only one pick up and one drop off location will be allowed for each child. **\*NEW\* Due to the need to maintain contact tracing abilities on buses this year we are implementing the following policy.** The pickup and drop off location must be the same all 5 days of the week. Any other arrangements that may arise are the parent's responsibility.

### **Bus Ridership Guidelines**

- Use the handrails to avoid falls.
- Enter/Exit bus wearing facial covering
- Apply hand sanitizer before going to assigned seat (supplied by the district)
- No eating or drinking allowed on bus

### **SCHOOL CLOSINGS OR DELAYS**

Your student attends **COMSTOCK PARK PUBLIC SCHOOLS**. Please note that there is also a district south of Grand Rapids that is Comstock Public Schools. Be sure to notice that we are COMSTOCK PARK PUBLIC SCHOOLS when watching for closings on TV or online

### **BUS GUIDELINES**

- Always be at the bus stop 5 minutes sooner than pick up or drop off time.
- When the bus approaches, stand at least 5 giant steps away from the curb or the edge of the roadway, when exiting walk at least 5 giant steps away from the bus.
- Wait until the bus stops and the door is open before entering or exiting with the driver direction.
- If your student must cross in front of the bus, take 10 giant steps away from the bus, stop and wait at the edge of the bus for driver direction and look for cars before proceeding.
- Never run to the bus, away from or in the bus.
- Never walk behind the bus.